



CRAFTER/ARTISAN APPLICATION CELEBRATE WALLINGFORD 2023

Rain or Shine!

Saturday, October 7th, 11 am-6 pm

Sunday, October 8th, 11 am – 5 pm

(Early Bird Registration)

Celebrate Wallingford takes place on Saturday, October 7th, and Sunday, October 8th, on North Main Street, South Main Street, and a portion of Center Street. Hours of operation are Saturday, 11 am to 6 pm, and Sunday, 11 am to 5 pm.

Please read the following show rules and regulations, complete the application, and return it with the event fee to Wallingford Center, Inc., by August 1st, 2023.

SHOW RULES AND REGULATIONS

1. All merchandise must be HANDMADE. No imports will be allowed.
2. All exhibitors must have a State of CT sales permit and tax ID number.
3. If this is your first time participating in Celebrate, we request (2) photos of your work and (1) of your booth setup. If you have participated before and are selling something new, please submit (2) pictures of that item. The Celebrate Wallingford Craft Committee will review all applications. All decisions will be final. Applications & \$175.00 payment must be received by August 1, 2023, to be considered. Acknowledge of your application, and acceptance or rejection will be made by email or regular mail if no email is provided. Any crafter who has NOT been accepted will be refunded the \$175.00 payment after August 1, 2023.
4. Set up will be on Saturday, time to be determined. Your tent breakdown can start at 5:00 pm on Sunday. Please be prepared with a hand truck as some spaces may not be accessible by car. Unload your vehicle and promptly move it to a designated public parking area.



5. All exhibitors must provide their own table, chairs, displays, sun protection & tents. All tents must be free-standing; stakes are not permitted. Weights of 40 lbs or more MUST be used per each side of the tent. Side panels on tents are allowed, but WCI must be informed in advance. **Tent Weights link:** <https://www.google.com/search?q=tent+weights&ie=UTF-8&oe=UTF-8&hl=en-us&client=safari>

6. Event will take place **rain or shine**. Any exhibitor choosing not to participate due to inclement weather does so at their discretion, and **no refunds** of any amount will be provided.

Exhibitors will be set up in a designated crafter area to be determined by the committee. You will be informed of your booth location once the map has been approved by the Fire and Police Departments. If you wish to have your booth amongst the business/civics area. WCI Craft Committee will try to meet your requests but cannot guarantee a particular location.

7. Security will be provided Saturday evening. WCI is not responsible for any theft or damage to the tents/booth area or your merchandise on the premises. Please keep in mind the weather when you are closing for the evening.

8. All exhibitors are responsible for cleaning their area after the show and maintaining a clean site throughout the event.

9. Exhibitors are expected to remain at the event on Saturday and Sunday.

Please note on your application any special requests you may require (i.e., handicap parking accessibility or bathroom facilities).



Please maintain a copy of these guidelines for your reference.

Participants who do not adhere to these rules and regulations will be asked to leave, and no refund will be provided.

Exhibition Space and Fees

A 10ft x 10ft space will be provided for each exhibitor, with a fee for both days. Below is the link for recommended weights

Tent Weights link: <https://www.google.com/search?q=tent+weights&ie=UTF-8&oe=UTF-8&hl=en-us&client=safari>

Applications must be submitted by August 1, 2023

No late applications will be accepted. **No refunds will be granted after being accepted.**

WCI has, in the past, offered volunteers to assist in unloading or loading vehicles. WCI can not guarantee that this option will be available. Please make sure that you have people to help you.

YOU MUST BE PRESENT AND OPEN FOR BUSINESS BOTH DAYS ~ FOR ALL HOURS OF THE EVENT!



**CELEBRATE WALLINGFORD 2023
Crafter/Artisan Application**

**Saturday – October 7th– 11 am to 6 pm
Sunday – October 8th – 11 am to 5 pm**

Deadline August 1st, 2023

**Location: TO BE DETERMINED BY CW COMMITTEE AND
TOWN PER FIRE DEPT CODE.**

Space Size: 10 feet x 10 feet

Weather: The event will take place RAIN OR SHINE!!

Fee: \$175.00 \$35.00 fee for any returned checks.

NAME: _____

ADDRESS: _____

TOWN: _____ STATE: _____ Zip Code: _____



TELEPHONE: _____ EMAIL: _____

APPLICATION FEE: _____ CHECK #: _____ TAX ID#: _____

DESCRIPTION OF WORK: _____

If you wish to have a booth amongst the businesses/civic area, please let WCI know:

Yes: _____ No: _____

SPECIAL REQUIREMENTS (if available):

I agree to abide by the rules and regulations of Celebrate Wallingford. I understand that I assume all responsibility for the welfare of myself, my assistants, my booth, and my merchandise. Wallingford Center, Inc. and all parties are not to be held liable. Keep the rules and regulations section for reference and mail the application along with 2 photos (if applicable) of work and booth with a check

to: WCI Celebrate 2023

128 Center Street, Wallingford, CT 06492

wci@wallingfordcenterinc.com office (203) 284-1807

Signature _____ Date: _____